



The 19th Ward Community Association
Annual Square Fair Vendor Application
Square Fair - June 1, 2024 - Aberdeen Square
Deadline for Application May 1, 2024

Name of Business/Organization _____

Name of Contact(s) _____

Address: _____ City _____ State ___ Zip _____

Cell # _____ Work # _____

Email _____

Description of your company/organization: _____

Description of what you will be selling/offering _____

Additional Information _____

	ITEM	QTY	COST EACH – SEE DISCOUNT INFORMATION	TOTALS
	TABLE(S)		@ \$13 ea	
	CHAIR(s)		@ \$ 3.50 ea	
Artisan (handcrafted)	SPACE – 1st		@ \$30 *	
	SPACE –additional		@ \$25 ea	
Non-Profit	SPACE – 1 st		@ \$35 *	
	SPACE -additional		@ \$30 ea	
For-Profit	SPACE – 1 st		@ \$60 *	
	SPACE – additional		@ \$55 ea	
Prepared Food **	SPACE – 1 st		@ \$85 *	
	SPACE – additional		@ \$50 ea	
TOTAL				

*\$10.00 discount for 19th Ward businesses until April 15

** Food Vendors may not offer food that competes with the Association’s Food Booth. The selling of pancakes, hot dogs, sausage, or lemonade is prohibited.

In an attempt to provide exclusivity of product, the Square Fair Committee reserves the right to deny an application that directly competes with that of another vendor or with activities already provided by the 19th Ward Community Association
(information and details on other side)



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Pancake Breakfast 8:30 AM
Vending 10:00 AM – 4:30 PM

- **Set up time is between 7:00 AM and 9:30 AM. We expect you to be ready to sell by 10:00 AM**
- Spaces are not covered until the application form is completed , signed and returned with full payment
- Non Food Vendor Spaces are 10' x 10'
- Registration fee is non-refundable after the deadline of May 1, 2024. There is a charge for all returned checks.
- Discount available for 19th Ward business, deadline for discount is April 15 (see other side)
- **The 19^{WCA} does not provide tents.**
- Tables and chairs available for rent (see other side)
- No electrical source is available
- Spaces will be assigned in advance of the Fair on a first come first served basis
- Please display all prices and signage for anything you are selling.
- A map of approximate locations will be mailed to you after May 22.
- Check in at the information booth that morning for your location.
- Once you have unloaded your goods from your vehicle, **please move it outside of the barricaded area**
- Tear down begins at 4:30 PM.
- Please be sure your area is cleaned up before you leave

**Send completed application and your vendor fee no later than May 1, 2024
Make checks payable to 19th Ward Community Association
Mail to PO BOX 24754, Rochester, NY 14624**

If you have any questions please call Ruth at 585-328-6571 or email 19thward@19wca.org or email Squarefair@19wca.org

The Square Fair organizers reserve the right to cancel or postpone activities for severe weather conditions or public health emergencies that pose a threat to our safety.

I have read and agree to the General Terms and Conditions, attached hereto. Yes No

THIS INDEMNITY AGREEMENT was made and entered into this _____ day of _____, 2023 by a participant in 19th Ward Square Fair Festival.

WHEREAS, in consideration of the permission granted by the 19th Wards Community Association and Square Far Festival to participate in such event at the property located at Aberdeen Square , the undersigned agrees to indemnify and hold harmless the 19th ward Association and Square Fair Festival from any and all liability, loss, damage, cost, or expense, which the participant may incur because of such actions.

NOW THEREFORE, the undersigned hereby agrees to indemnify and save harmless the said 19th Ward Community Association, Square Fair Festival. from any and all liability, loss, damages, cost or expense which the participant may hereafter incur, suffer, or be required to pay by reason of said participation in the subject activity held on the property specified for the purposes specified.

The undersigned agrees to pay, to the complete exoneration of the 19th Ward Community Association, Square Fair Festival. Any claim made against the 19th Ward Community Association and Square Fair Festival. For injury or damages to persons or property caused by said participation, and further indemnify and hold harmless the said parties from any costs incurred with respect to defense of any such claim.

Print Name _____ Signature _____ Date _____

(Application on other side)